

Dedicated to Support and Serve Individuals
with Developmental Disabilities



CARROLL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
2017 ANNUAL REPORT

CCBDD 540 High St. NW, P.O. Box 429 Carrollton, OH - 330-627-6555 - carrollhills.com

Program Outcomes

- The Board took over Help Me Grow Service Coordination on July 1, 2017. The Board contracts with Stark Educational Service Center for a supervisor, grant administration, and a service coordinator. The service coordinator case load was as high as 31 children.
- Carroll Hills Preschool maintains 4 star rating through Step Up to Quality.
- The Board either funded or coordinated agreements for funding of therapy services for early intervention, extended school year and school services.
- Family Selected Services served sixty families in 2017.
- The High School program continued to work with the Community Employment Program for transitional services. Students continued job exploration at Knickers, Ulman's Bakery and in the Carroll Hills School cafeteria.
- The Board continues to support employment first. Employment Specialist reached the Board goal of placing 4 adults per year in community jobs. Since Sabrina Seal was hired our current number of successful placements is 21.
- Carroll Hills Industries was officially privatized on January 1, 2018. There were some delays with health insurance which should be in place by February 2018 for the 6 previous County Board staff. ServerSim is working on switching all the data from Gatekeeper to the new CHI software. Phone lines will take an additional 60 days to switch over to computerized system Voice Over IP.
- The Board continues to purchase Provider Recruitment services from MEORC. St. John's Villa, Mayle Homes, Family Disability Services, Carroll Hills Industries and Carroll County Transit provide non-medical transportation. St. John's Villa, Mayle Homes, Family Disability Services and Carroll Hills Industries provide day services. St. John's Villa, Mayle Homes and Family Disability Services also provide Home Maker Personal Care. Mayle Homes provide job coaching for those receiving Medicaid Waiver funding. The Board partially funded all these providers along with independent providers.
- The Board continues to fund and promote the Job Exploration and Training program. Community Employment Supervisor was successful with reaching out to local school districts to get students involved in the Summer JET program.
- The Board provided match and monitored services for 82 Individual Options Waivers, 12 Level 1 Waivers and 3 Self Empowered Living Fund Waivers. All 5 Transitional Developmental Disabilities Waivers were transitioned to Individual Option Waivers.
- The SSA Department continued with Positive Culture and Person Centered Thinking Practices with aversive behavior plans being reduced to zero. SSA Lisa Erwin has done a great job with the Human Rights Committee.
- The overhang was added to the entrance of the school for loading and unloading buses.
- The Board purchased 2 new smartboards which were installed in the school age classrooms of Shelly Haught and Linda Bosler. Currently, Carroll Hills School has 3 smartboards.
- The Board is vested in Project MORE due to the success seen with reading skills.
- The Board continues to collaborate with Gateway for management of affordable housing in Carroll County. Gateway provides housing for 5 individuals in Carroll County.
- Carroll Hills School continued to provide services for students ages 5-22.
- The Board continues to work with Carroll County Early Childhood Collaborative Group to serve children age birth to 6.
- The Board hired Ryan Buck as Director of Educational Services



A YEAR IN REVIEW

Matt Campbell, Superintendent

Ohio's county board of developmental disabilities were established by the Ohio General Assembly on October 25, 1967. This year Carroll County Board of DD along with the other 87 county boards celebrated 50 years of service. The theme was "Always There". The Boards were created to provide services for children and adults with disabilities. Carroll County Board of DD continues to provide or fund services with the goal to make people with disabilities as independent as possible.



The Board took over Help Me Grow service coordination from Carroll County Health Department on July 1, 2017. This has been a success due to partnering with Stark Educational Service Center for a supervisor, grant administration, and a service coordinator. Becky Smith has done a great job as service coordinator as evident by the caseload increasing from 15 to 31. Early intervention is also key to this success so children receive proper speech, physical, and occupational therapies at key ages of birth to 3 years old.

Carroll Hills School remains a blessing for parents choosing it for preschool or school age services. We have some great preschool and school age teachers. It is common for preschoolers to move on to local school districts thanks to instruction and therapies provided. Our school age classes help children with severe needs and helps with the transition process to community employment.

In some respects it was sad to see January 1, 2018 Carroll Hills Industries was privatized. It was a busy year preparing for the privatization of Carroll Hills Industries. 6 staff were laid off and 35 individuals with Medicaid Waivers went to Carroll Hills Industries new location 1182 Roswell Road NE Carrollton. However, now people with disabilities have more choices for day services and non-medical transportation. Competition should ensure better services for those with disabilities.

I am proud of the following positive outcomes. 2017 was a successful year with community employment placing 7 more individuals in community jobs for a total of 21. Carroll Hills Preschool maintained the 4 star rating through Step Up to Quality. The SSA department continued with Positive Culture and Person Centered Thinking Practices with aversive behavior plans reduced to zero. The residential department increased by the Board providing match and monitoring services for 82 Individual Options Waivers, 12 Level 1 Waivers, and 3 Self Empowered Living Fund Waivers.

2017 was a successful year for Board services. We are experiencing many changes but are looking at how these changes will empower people served, connect them with the community, ensure safety, and ensure services are having positive outcomes that are meaningful for those served. Thank you for your support and thank you to all County Board staff for your hard work!

DEVELOPMENTAL DISABILITIES



The County Board in conjunction with the Carroll Hills Council honored five award recipients at the Annual Award and Recognition Dinner on March 21, 2017. Pictured: L-R Front row: Anna Oyer, Helen Eick Outstanding Volunteer Award; Linda Bosler, Helen Eick Outstanding Employee Award; Alaina Ulman representing Pieces with Purpose winning the Business/Industry Award and Bentley Brooks, Student Personal Achievement Award. Back row: Mark Mayle was presented with the Superintendent Award, Steve Rose and Michael Murphy from Carroll County Energy Facility - Bechtel, received the Service Award; Riley Sprague also representing Pieces

with Purpose with the Business/Industry Award and Marie Dehnart won the Personal Achievement Award.

Employee's Years of Service was also recognized at the dinner

10 Year Service: Aislinn Brinker, Nikki Fletcher, Debbie McCauley, Randy Mullen, Katie Page, and Darlene Sikon

15 Year Service: Vicki Brumback, Jean Grabits, Barb Johnson, and Amber Veach

20 Year Service: Jeanne Spilker

25 Year Service: Tara Burke

This year we also recognized individuals that are employed and receive services at Carroll Hills Industries. This recognition of years of employment coincides with the privatization of Carroll Hills Industries. Individuals were honored with a meal and a certificate for their years of service.

Program Funding

The Carroll County Board is currently funded by county taxes, state and federal funds. Locally raised funds through levies allow the program to be eligible for additional state and federal funds. In addition, Carroll Hills Industries is organized as a business, bringing in revenue from sales to industrial customers which is then used to pay wages to the employees with disabilities at CHI. The expenditures into our areas economy are actually greater than the amount of revenue raised, making Carroll Hills a good investment for our county.

Employment

Early Intervention	2
Preschool	6
School-age	23
Adult Services	23
Maintenance/Trans.....	8
Service & Supports	6
Administration	4

Received Services

Early Intervention.....	41
Preschool	78
School-age	32
Adult Services.....	155
(adjusted to encompass adults in Carroll County)	

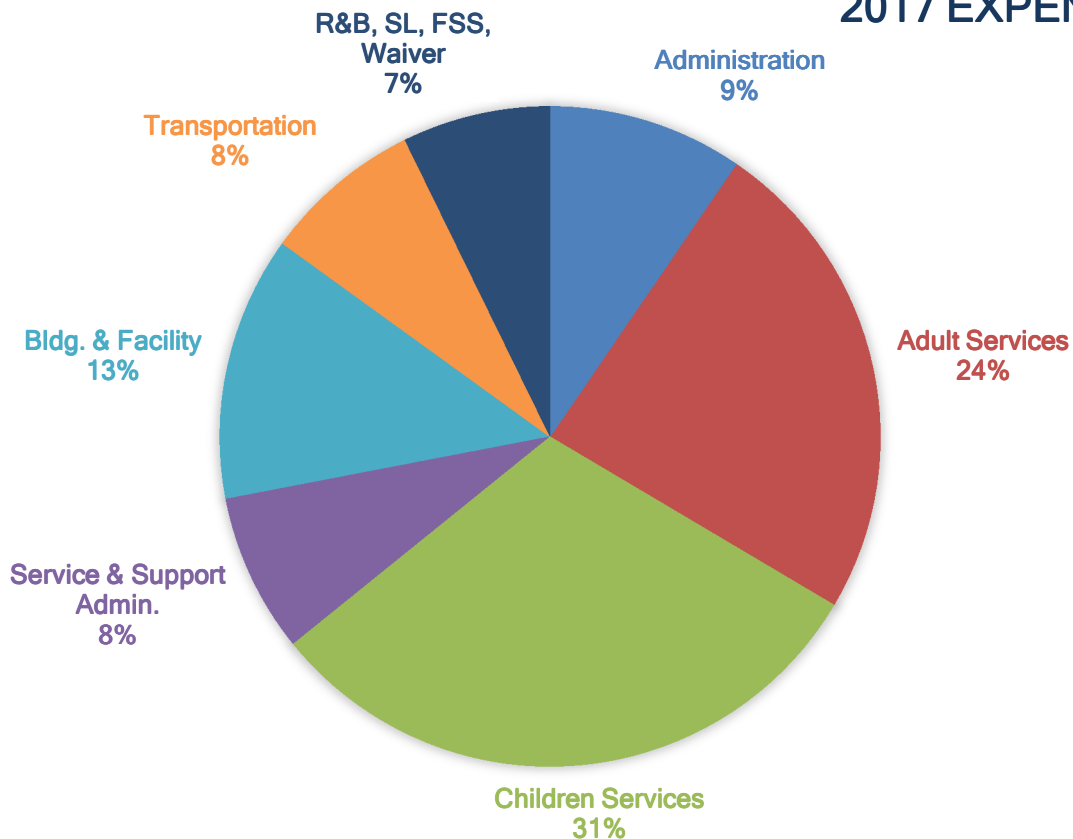


FINANCIAL REPORT

Ray Heaston, Business Manager



2017 EXPENSES



Administration	\$483,435.48
Adult Services	\$1,213,110.17
Children Services	\$1,552,170.06
Service & Support Admin.	\$394,129.36
Bldg. & Facility	\$657,102.19
Transportation	\$394,407.82
Waiver & Fees	\$267,592.82
R&B, SL, FSS	

General Op. Levy	\$3,094,852.00
School Levy	\$775,279.00
Ohio Dept. of DD	\$141,890.00
Ohio Dept. of Ed	\$541,641.00
Federal Programs	\$777,758.00
Reimb. for Services	\$504,101.00
Other Receipts	\$26,237.00

Waiver Services	
Fed. Financial Participation	\$2,697,125.00
State Allocation Match	\$1,493,470.00
Local County Match funds	\$134,493.00
Total cost of Med. Waiver	\$4,325,088.00

Total 2017 Expenses \$5,061,496.90

2017 Revenue \$5,861,758.00

* (\$247,592.00 Waiver & Fees) (\$119,550 R&B, SL, FSS)

Medicaid Waiver Service - Residential, Day Habilitation and Vocational Support and Transportation services provided to Individuals enrolled in the Medicaid Waiver System.

SERVICES AND SUPPORTS

Matt Campbell, Director of Services & Supports

What is Service and Support Administration (SSA)? Service and support administration includes many job duties of a person who works for a County Board of Developmental Disabilities (County Board of DD). In many counties the person who has this job is called a Service and Support Administrator or SSA. In other counties, the person may have other titles.

What is an SSA?

A service and support administrator (SSA) is a person who works for a County Board of DD and is assigned to you to act as the primary, or main point of coordination for your services and supports. Your SSA is a trouble-shooter, problem-solver and an advocate for you.

Who can receive Service and Support Administration?

If you are a person with a developmental disability, you are eligible to have an SSA and receive service and support administration when:

- You receive Medicaid Waiver services administered by the Ohio Department of Developmental Disabilities (DODD), or
- You are age 3 or older and request (ask) to have an SSA, or
- You live in an Intermediate Care Facility (nursing home or ICF) *and* ask for help to move from the facility to the community.

SERVICE AND SUPPORT ADMINISTRATION - Ohio Administrative Code 5123:2-1-11

Major Unusual Incidents Report

Shannan Boone, SSA and MUI Contact

When an MUI occurs, Carroll County Board of Developmental Disabilities provides services that immediately protect the person's health and safety. An MUI (major unusual incident) is an alleged, suspected or actual occurrence of an incident, when there is reason to believe the health and safety of an individual may be adversely affected and the individual may be placed at a reasonable risk of harm. Unusual Incidents may be events involving a person with a developmental disability that are not consistent with daily operations, care or habilitation of that person. Unusual incidents are anything that is not an MUI, such as medication errors where there is not a reasonable risk of harm, falls, peer-to-peer incidents that are not MUIs, overnight relocations due to natural disasters, fire, mechanical failure and any other identified by the agency provider or the county board. These incidents are handled at the provider level and are reviewed weekly by the County Board of Developmental Disabilities.

DATA	2013	2014	2015	2016	2017
Unusual Incidents filed	1653	2035	2019	2640	2040
Major Unusual Incidents	86	80	79	82	74
Protocol MUI Cases	47	28	17	34	25
Substantiated MUI's	20	13	8	18	14

Person Centered Thinking Exposure



The CCBDD in cooperation with 17 partner counties of East Central Ohio continued the work toward Person Centered Thinking. We are working together with interested providers.

Below are several video sites and web sites for your reference if you want to know more.

<http://tinyurl.com/imagineTheTimesNow>

JUSTImagineIT.me

<http://youtu.be/opgUMJXTYY>

<http://youtu.be/-cA3t1HW1Ow>

imagine Facebook page(<https://www.facebook.com/ImagineRVCC>).



EMPLOYMENT FIRST INITIATIVE

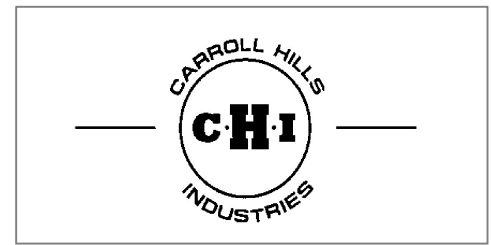
2017 was a SUCCESSFUL year in the Community Employment Department. We've assisted seven more individual's find employment in the community. Congratulations to the following: Becky Hinkle, Jenny Moore, Jack Hobson, Jared Butler, Trevor Kucera, Carrie Crowl and Sherry Craft. We have five individuals in community job coaching/training they include Mitchell Imhoff, Robyn Fairclough, Kristen Long, Aaron Miller, and Sean Fenbers. Working closely with community employment staff, Trevor Kucera was able to start his own lawn care service. We are very proud that we now have twenty five individuals working in our community since the Community Employment Department began.

Our department consists of Sabrina Seal, Supervisor, and four job coaches Claudia Vasquez, Reva Castelucci, Vivian Day and Tara Burke. In November, Mayle Homes began job coaching and will be providing services to individuals already employed or in job training through the Community Employment Program.

The Summer JET Program was productive as always with a combination of 20 students from Brown Local, Carrollton High School and Carroll Hills School participating along with 2 adults from our program.



YEAR END REPORT FOR CARROLL HILLS INDUSTRIES 2017



Carroll Hills Industries, Inc. (CHI) is a non-profit organization that offers adult citizens with disabilities an opportunity for employment and community integration. Effective January 1, 2018 CHI will become an independent private non-profit agency providing waiver services such as Vocational, Day Services and Transportation services. Our Person Centered approach will expand services so enrollees can experience various jobs to find out what best suits their unique skills, abilities and interests

The following is a breakdown of how the CHI businesses did individually in 2017.

Carroll Hills Ind. ended the 2017 year with production revenues of \$61,267.25. The primary income, comes from mowing, folder work, day to day shredding business and janitorial contract with Carroll County ODOT and the sale of Carroll Hills Crafts.

Ashton's 5 & 10:

Mailing and stamping, total earned \$3,036.28

GBS:

Single fold folders, applying inserts attaching on metal clips, multi fold folders, applying sticker pockets to outsides of folders, applying stickers with number codes to the outsides of folders, applying tape to reinforce seams to backs of folders etc. total earned \$15,995.90

Greeting Cards & Crafts:

Painted and assembled by CHI employees has generated \$1,608.00 in gross sales

Mowing and Janitorial Services for ODOT:

Mowing and trimming including janitorial services totaled \$21,447.83, office cleaning, restroom cleaning, floor care, trash removal, window cleaning at Carrollton ODOT

Rental Sign Income:

Rental Sign Income from Barnes Advertising totaled: \$1,500.00

Salem Label Team:

Sorting, weighing and rubber band binding a variety of plastic labels, and a new job obtained was fan folding labels for computer use, total earned \$ 1,608.43

CARROLL HILLS INDUSTRIES CONTINUES...

Seven Ranges:

Applying a spring between the handles of a pair of pliers, placing the pliers into a plastic package, inserting an advertisement card and snapping the plastic package shut, total income of \$191.42

Shredding:

There was a total of 9,430 pounds of paper shredded at .17 cents per pound for a total income of \$1,603.10

Vending Workshop (ODOT):

Vending income for the year totaled \$2,125.95

Vocational Population:

There are 35 Individuals served attending CHI on a full or part-time basis

Miscellaneous Income:

Miscellaneous income for 2017, totaled \$12,180.34



ADULT SERVICES



CARROLL HILLS FAMILY & CHILDREN'S PROGRAM CENTER



Preschool is offered at Carroll Hills School with 5 half-day integrated classes for children ages 3-5 from Carroll County. Mrs. Grabits teaches the Preschool 1 class that includes our youngest preschoolers. Mr. Ryan is the teacher for Preschool 2, this class is designed for our older preschoolers who will be transitioning to Kindergarten. Each preschool class can have up to sixteen children enrolled. All preschool children are screened by their home district. Half (up to eight) of our students in each class are eligible for services in some area of developmental delay such as speech/language,

social-emotional behavior, motor, or cognitive skills. The other eight preschoolers are enrolled as same -age peers, they do not qualify for intervention services, but they exhibit developmental appropriate skills for their age. As all the children play and learn together in a positive energetic environment, they develop skills together. Preschool education at a young age is the key to future success. The majority of our preschoolers who come to us with some type of delay leave preschool and go to regular classes in public school. Research has indicated that intervention in the first five years of life have yielded the most significant outcomes. The State of Ohio received a grant that will improve learning outcomes in preschool. One of the focuses of this grant will be professional development for the preschool staff.

Highlights of the 2017 school year include field trips to the Pumpkin Patch, Lake Mohawk and the Akron Zoo. Our preschool program also went to 5 half days a week instead of 4 half days a week that was previously offered. This gives more time to our students. Preschool graduation was held in May and Mr. Ryan graduated 21 preschoolers into Kindergarten. Carroll Hills preschool staff went to the Ohio Early Childhood Conference in April and learned a lot of new things. Mr. Ryan was named the Director of Educational Services in November and remained the preschool 2 teacher until a substitute was hired.



The Carroll Hills **School-age program** provides classroom instruction for students age 5 through 21 that have significant developmental delays and/or other disabilities. Four school-age classrooms are housed in Carroll Hills School: an elementary class; intermediate class, middle school class and a high school class. The focus of these classes is not only on functional academic skills but also on daily living and vocational skills as well. Teachers utilize Unique Curriculum, Edmark Reading program, Project MORE, and supplemental materials selected by staff, as well as specific individualized modifications and



interventions to provide the most appropriate education for our students. Hands on active learning is a focal point in all classrooms. Students use manipulatives and real life experiences to develop and master essential concepts including communication skills (verbal, assisted tech, reading, and writing), math skills (including money concepts), social/adaptive skills (appropriate behavior and self-help), and vocational/independent living skills including cooking and housekeeping. Employability skills are also developed in



community businesses such as intern experiences at Knickers, Ulmans Bakery and Carroll Hills School cafeteria. It is our hope to provide the students with the tools necessary to live as independently as possible following the conclusion of their school program. Eligible Carroll Hills students have access to speech and language therapy, occupational therapy and physical therapy during the school day.

Early Intervention provides services to infants and toddlers that reside in Carroll County with a diagnosed disability or showing a risk for delay(s). Services include home visitation, parent education, as well as speech, occupational and physical therapist. Working with families is the focal point of early intervention. Studies have proven that children receiving early intervention services during this critical period in their life benefit the most.

We continue to adopt the Primary Service Provider (PSP) model of service delivery. This is a team/coaching approach to services. Our team consists of our developmental specialists, speech and language pathologist, occupational therapist, physical therapist, nurse and Help Me Grow service coordinator. We use a transdisciplinary approach to teaming and everyone is available to the family depending on needs.

A key feature to the PSP model of service delivery is weekly team meetings. Each Tuesday from 8:30-9:30 we meet at the school to discuss upcoming evaluations, current caseload and talk about coaching opportunities which gain valuable insight from the professionals on the team.

In July of 2017, Carroll Board of Developmental Disabilities took over the service coordination part of the Help Me Grow program. Along with the developmental specialist, the early intervention office is located at the Carroll County Board Office as of August 2017.

In July of 2017, Early Intervention took over the Hot Spot booth at the Carroll County Fair which was previously Help Me Grow. A booth was set up for families to bring infant and toddlers to feed or change them. We had information about early intervention available along with water and items for the children.

In August of 2017, Stacey Pennell joined our team as the speech therapist. She participates in our team meetings on Tuesday and provides home-based services coaching families with children with delays.

In September of 2017, we were fortunate to welcome Ms. Becky Smith to our team. She is a service coordinator hired through ESC for Carroll County. She receives referrals and does initial evaluations before passing them onto the team and other necessary paperwork for families. Becky also assists in the transitioning process when a child exits the E.I. program.

In November of 2017, we welcomed new therapists to our team including Theresa Brooks, physical therapist, and Christy Bowers, occupational therapist. They both join our team meetings on Tuesday and go on home visits to coach families with children with delays.

Early Intervention

45 children served
 25 from Carrollton
 3 from Conotton Valley
 6 from Brown Local
 10 from Minerva
 1 from Sandy Valley
 7 children were evaluated
 but did not receive services.
 There was no waiting list.

CARROLL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

It is the **mission** of the Carroll County Board of Developmental Disabilities program to provide quality services to those living with developmental disabilities, supporting them, and their families to unlock their potential.

It is the **vision** of Carroll County Board of Developmental Disabilities to provide an integrated service system that promotes growth and personal satisfaction for both individuals and families.

Core Values

<u>C</u> onnections	<u>H</u> ope
<u>A</u> cceptance	<u>I</u> ndependence
<u>R</u> espect	<u>L</u> earning
<u>R</u> esponsibility	<u>L</u> istening
<u>O</u> pportunity	<u>S</u> elf-advocacy
<u>L</u> eadership	
<u>L</u> ife skills	



We are a multi service program for persons of all ages with developmental disabilities.

The members of the Carroll County Board Developmental Disabilities are unpaid volunteers who are appointed by the County Commissioners and Probate Judge.

2017 CCBDD Members:

President, Byron Fairclough, Vice President, Attorney Jennifer Thomas, Secretary, Emily Ulman, Raye Oheidhin, Patti Gotschall, Becky Arbogast and Teresa Long.

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